Services to Libraries Report
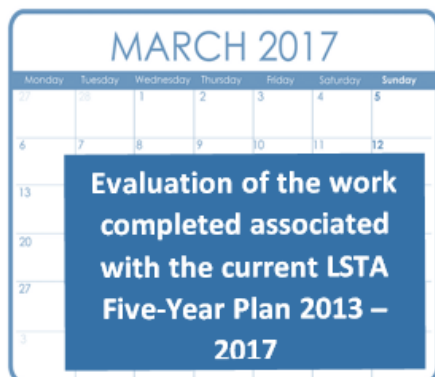## May 2015 – September 2015

Moving Forward with LSTA

In 2016 the Washington State Library will be engaged in two significant activities: drafting the two documents required by The Library Services and Technology Act (LSTA), as administered by the Institute of Museum and Library Services (IMLS). The first is the LSTA Five-Year Evaluation 2013 through 2017. The second is the Washington State LSTA Five Year Plan 2018 – 2022.

Activities supported by LSTA through the Grants to States Program must advance the eight national priorities and must work to develop and deliver library programs, services, and resources to the people of the state. The Evaluation will be due at the end of March 2017 and the Plan at the end of June 2017.

If the evaluation and plan development are contracted to another state entity then an RFP for professional services will not be needed. Previously the Evaluation was completed by the research arm of the University of Washington iSchool and the plan was completed in-house.

JUNE 2017

LSTA Five-Year Plan covering federal fiscal years 2018 – 2022.

If we need to conduct an RFP process to complete either activity then we need to add four or five months to the overall timeline for start-up and completion.

In thinking about how to move forward, one question is the involvement of Council in the process? Council typically receives the draft of the documents for review, comment, and recommendation. If I remember correctly, in the past the Council has also been used as a focus group as one area of input in the development of the evaluation. Is that the appropriate role(s) of Council? If not, what is an appropriate role and level of involvement?

The Five-Year Evaluation notes accomplishments, lessons learned, and provides recommendations as a basis for moving forward. The Five-Year Plan charts the course for using LSTA funding in future years. Unfortunately the law prescribes that both are done in a similar timeframe and that both are done prior to the end of the current plan's final activities.

What are your thoughts about moving forward with LSTA?

MARCH 2017

Evaluation of the work completed associated with the current LSTA Five-Year Plan 2013 – 2017

Summary of Activities
May 2015 to September 2015

2014-15 Digital Literacy and Washington Rural Heritage Grant Cycles Activity

Jeff Martin
Maura Walsh
Elizabeth Iaukea
Evan Robb

Update on 2015 grant cycles:

- **2015 Digital Literacy**: Overall funding for the cycle is $75,000. There is a limit of $7,500 per application. Ten applications were funded: Asotin County Library, Ellensburg Public Library, Garfield (Seattle Public Schools), Garry (Spokane Public Schools), Lakeside (Nine Mile Falls School District), Nooksack Indian Tribe, Pierce County Library System, Seattle World (Seattle Public Schools), Wenatchee Valley College, and Whitman County Rural Library District.

- **2015 Washington Rural Heritage**: Overall funding for the cycle is $25,000. Six applications were funded: Asotin County Library, Ellensburg Public Library, La Conner Regional Library District, Kettle Falls Public Library (Libraries of Stevens County), Port Angeles Library (North Olympic Library System), and Whitman County Library.

All Aboard for Kindergarten

Diane Hutchins

Planning began for the second advisory committee meeting to be held at Airway Heights Library on September 23, 2015. Inspired by information gleaned from ALA 2015 and the 2015 QRIS National Meeting, we began to see more significant possibilities for the project, including integrating the IMLS/BUILD Initiative toolkit and the Growing Young Minds recommendations.

At the suggestion of library early learning leaders, we began to recruit additional, high-profile members for the advisory committee including Saroj Ghoting and Kathleen Reif, both recognized by ALA as national leaders in early literacy and known for their involvement in Every Child Ready to Read. We developed a draft agenda for the September meeting.

Ask WA

Nono Burling

Presentations
PNLA presentation- A Tale of Virtual Reference in two states -13 attended

Trainings:
Q&A at University of Puget Sound 5/20 - 7 attended
Central Washington University 6/16-6/178 – 8 attended
Bates Technical College 6/29 - One on one training
South Puget Sound Community College – 7/29 - One on one training
Washington State University 8/17 – 15 attended
Nisqually Tribal Library - 8/24

Ask WA (cont'd) Nono Burling	**Two new libraries have joined the cooperative** Northwest Indian College (Lummi) Nisqually Tribal Library Worked with OCLC to determine next year's budget. Worked with member libraries to determine who would be continuing with QuestionPoint in 2016 Worked with OCLC and member libraries to adopt a new scheduling/time clock tool. **Site visits:** Completed: Bates, CWU, WSU Pullman, Denny Ashby Library, Kennewick Public Library, Richland Library, Columbia Basin College, Edmonds Community College, Everett Community College, and Sno-Isle – Snohomish.
Digital Literacy Grant Cycle. Elizabeth Iaukea Maura Walsh	The 12 libraries who received 2014 Digital Literacy grants completed their activities on or before August 14, 2015. 10 libraries have been awarded a total of $72,882.00 in our 2015 Digital Literacy grants. Contracts are currently being executed with all grant activities to be completed by August 19, 2016. Grantees include 7 public libraries, one community college library, and 2 school libraries.
Digital Skills Training grants Elizabeth Iaukea Maura Walsh	The 16 libraries awarded Digital Skills Training grants wrapped up their activities on May 15th.
Digitization, collection, management & administration, website design Evan Robb	• Worked with current sub-grantees to add approximately 1,000 newly digitized items to the WRH repository. • Performed on-location large format digitization at Medical Lake Library, Medical Lake, Washington. • Went live with 4 completely new collections: Medical Lake Heritage; Mount Baker Foothills Collection; Roslyn Museum Collection; Dayton Historic Depot Collection. Created associated web pages and contextual content. • Performed metadata rectification on several existing collections, bringing them in line with DPLA standards. • Updated the WRH Archival Information Package (AIP) model—the format and structure of discrete "packages" of files and associated metadata for long-term dark archiving and digital preservation. Washington State Library Co-hosts Pacific Northwest Digital Collections Summit http://blogs.sos.wa.gov/library/index.php/2015/07/pacific-northwest-digital-collections-summit-final-report-available/

Exploring Technology: **ET Kits** Carolyn Petersen Joe Olayvar	We developed Exploring Technology (ET) kits grant cycle using the last of the Gates Foundation broadband funds. This grant cycle will award two Lego Mindstorm kits and two EggBot kits to four public or tribal libraries. We expect youth will increase their science, technology, engineering, math (STEM) skills through interaction with the kits. The grant deadline was August 28th and we received 12 applications. These will be reviewed and awarded promptly. We researched and bought various components and materials to create two (2) LEGO Mindstorm EV3 robotics kits, and two (2) EggBot Pro robotics kits. We will also offer two (2) LEGO Mindstorm EV3 robotics kits and one (EggBot) robotics kit as part of our "Gaining STEAM" lending program to libraries statewide. By the end of September libraries should be able to sign up for a turn. Olayvar created safe and secure shipping containers.
Institutional Library Services Laura Sherbo	ILS participated in the statewide Summer Reading program. There were approximately 400 participants with a current count of over 500 books read (the majority of reading logs are still being collected by ILS staff). In addition, two "Trivia Night" sessions were held at the women's prison as a part of the program.
Koha ILS Proof of Concept Project Gary Bortel	Bortel consulted with Kalama Public Library and Odessa Public Library on their installations. He also attended the North American Koha Users Conference in Erie, PA : Aug 5-8, 2015.
Libraries as Open Education Leaders Shirley Lewis	Lewis made a site visit to Tacoma Community College (TCC) on June 16 to discuss the progress of the LEOL project. Met with Quill West, project coordinator, and other members of the LOEL project team. Heard good reports of progress in participating community colleges. July workshop at Pack Forest was planned to evaluate project, write final reports, and plan for project year two. Final reports for year one are due on August 31.
Microsoft IT Academy Elizabeth Iaukea	We've seen a renewed interest in the IT Academy since funding was secured to continue the program for another 2 years. Several new community college sites are joining (Clark College, Edmonds Community College, and Skagit Valley). With these 3 additions, we have 405 active sites, with almost 17,000 online learners statewide. Microsoft Office Specialist (MOS) certification is also gaining interest and participation. Since April we've been offering testing at the Redmond Library once a month – initially for a cohort of jobseekers who are clients of the Redmond WorkSource, but it's grown to include testing for the public as it has been gradually more supported by the library.

Microsoft IT Academy (cont'd)	Now we are testing at 3 King County Libraries several time a month, and will add testing at Seattle Public (Central Library) and Tacoma Public Library in September. Seeing such great success, the King County Library System has begun preparations to take over MOS testing at their locations. Over the next few months we will be partnering with King County, the City of Tacoma, the Municipal Court of Seattle, and Thurston County to support their employees to gain MOS certifications. WSL purchased a number of IC3 digital literacy certification vouchers using last minute variance money, and has been working with the State Board for Continuing Education to identify several colleges to take part in a pilot project to use the test as a standard for digital literacy.
Next Generation Science Standards training Carolyn Petersen	We are working with Science expert teachers from OSPI. A curriculum is being developed to assist teacher librarians as they seek to guide professional staff as they implement the Next Generation Science Standards. The lead trainers returned to on August 20th to "train the trainers". The initial round of trainings will take place this fall.
Off the Page: Downloadable Audiobooks and eBooks for Washington Libraries Will Stuivenga	• Provided vendor liaison and information to Carolyn Petersen to assist in organizing her LSTA variance project which plans to provide award winning eBook titles to Washington public libraries on the OverDrive platform. • 6/5-6/7/15: Together with Beth Farley, Bellingham Public Library, a member of the Washington Digital Library Consortium Executive Advisory Committee, attended the semi-annual OverDrive Digipalooza user conference in Cleveland, Ohio. A Digipalooza highlights webinar for WDLC library staff is planned for early September. • Analyzed 6-month WDLC added copy purchase expenditures; recommended and implemented lowering Anytime Library holds ratio from 7:1 to 6:1, thus significantly reducing patron wait times. This was the second holds ratio change this year: the ratio was lowered from 8:1 to 7:1 after the first quarter expenditure analysis. Analyzed WDLC member library 6 month purchasing history, and sent reminder notices to libraries as to how much they still need to spend this year (2015).
Professional development and outreach	**Meetings** • Lewis and Petersen rewrote the 2015 ARSL Conference Scholarships in light of the changes in the professional development grants. Also held webinars with

- 2014 ARSL Conference Scholarship recipients to discuss their projects and final reports.

- Iaukea presented on five occasions to library and academic staff on the Microsoft IT Academy. She also staffed the WSL booth at the Washington Homeschool Organization's convention.

- As ad hoc member of the ELPLP steering committee, Hutchins attended the Washington Public Library Directors' Meeting at Dumas Bay.

- Robb met online with colleagues at the Oregon State Library and Orbis Cascade Alliance to create a new email list (hosted by OSL) for Northwest Digital Projects. Discussed and drafted plans for a potential partnership with OSL.

- Martin and Simmons attended Association of Washington Cities Conference. They networked with cities from across the state and demonstrated a 3D printer.

- Stuivenga is the ALA ASCLA (Association of Specialized & Cooperative Library Agencies) board liaison to the ALA Digital Content Working Group (DCWG). He attended ALA in San Francisco and met with all these groups as well as vendors for SDL.

Publications

- Lewis published WSL Updates weekly every Wednesday or Thursday.

- Stuivenga is the editor of WLA WLFFTA (Washington Library Friends, Foundations, Trustees, and Advocates) Interest Group Newsletter.

- Stuivenga is the WLA member profile editor for Connect (WLA's eNewsletter) and also serves on two committees: WLA Marketing/Communications Committee and WLA Member Services Committee.

- At the request of the Project VIEWS2 researchers, Hutchins wrote a draft for a foreword to new book on Project VIEWS2 that will be published by ALA Editions. Co-author is Saroj Ghoting. (Other publication details not yet available.)

- After some technical issues are worked out, updating of the [Public Library Trustee](#) wikki will begin. Responsibilities for this publication's editing have been passed from Diane Hutchins to Shirley Lewis.

- Schollmeyer produced a blog post in honor of the US Open and the celebration of golf since the1800s in Washington: Baseball and Golf Not Similar, June 12, 2015: http://blogs.sos.wa.gov/library/index.php/2015/06/golf-a-long-time-washington-passion/

Professional development and outreach (cont'd)	**Trainings** • Lewis attended workshops in Mountlake Terrace and Port Townsend Public libraries with Jennifer to observe the presenters and serve as host. • Lewis is covering workshops and webinars that were already scheduled and contracted for through October. This includes handling the registration database, reminder emails, working through the refreshment and lunch arrangements, coordinating contracts, and hosting a workshop at WSL, etc. • Lewis reviewed Professional Grant applications and claims and Librarian Certification applications and recommendations. • Hutchins provided feedback on early learning research needs to Project VIEWS2 researchers who will be submitting a proposal to IMLS for a National Leadership Grant in February 2016. • Hutchins gave presentation (via webinar) to Western Council of State Libraries (Spring Meeting) -"Washington Early Learning Partnerships & All Aboard for Kindergarten" – Received by a combined virtual and live audience of 31. • Schollmeyer and Judy Pitchford (WSL) co-presented Online Collaboration Tools to 15 attendees of the Washington Medical Librarians Association conference at Bastyr University, Kenmore, WA. On July 23, 2015. **Services** • Olayvar is the Chair of WALE and oversees WALE IG functions, conference planning, while affirming its interest during the restructuring of WLA. • Olayvar and Lindberg will present a Pre-Conference and Breakout Session on robotics at the 2015 WALE Conference using the LEGO Mindstorm EV3 and EggBot Pro as the focus element. • Olayvar provides technical and lead support for planning the WALE Conference. • Walsh presented at PNLA: Get a Grant! • Olayvar also supplies technical assistance to libraries across the state in person, via phone, and via email support for carious online webinars. • Petersen serves on the national board of the Association for Rural and Small Libraries. • At the invitation of IMLS, Hutchins participated with Susan Hildreth, Clara Bohrer, Tim Carrigan, and Beth Crist in early learning panel at ALA Annual Conference in San Francisco, "Early Learning in the Library: Tools, Partnerships, and Promising Practices." There were approximately 130 in the audience.

Professional Development Grants Maura Walsh	We have awarded 16 Professional Development (PD) grants to date. These sub-recipients will participate in in-house training at their libraries or attend specialized training or conferences. Awards include going to conferences like YALSA, ILL, ARSL, and STEM training. We plan to make part of their reports available so other libraries can take advantage of the sub-recipient's experience

Social Media and Library 21 Initiative
 	
Nono Burling
Diane Hutchins
Will Stuivenga
Shirley Lewis
Joe Olayvar
Evan Robb
et al.
	Between the lines Blog - Wrote and/or facilitated 38 blog posts (not including Clippings and WSL Updates)
	
	Facebook –172 posts were made. New followers: 100
	
	Twitter –285 tweets were made. Average of one new follower a day.
	
	Pinterest – Two new boards (Unsung Heroes and Public Service) added. Many boards have new pins.
	
	Flicker – 388 pictures uploaded
	
	Storymap – completion of Library Development impact storymap
	Creation of ongoing storymaps for:
	     10,000 piece Lego kit
	     Cool Creations
	     Makey Makey
	
	These statistics do not include WTBBL social media

Statewide Database Licensing (SDL) Will Stuivenga	Organized the 2015-2016 ProQuest package renewal: promulgated renewal announcement to WA libraries; persuaded several libraries not to drop out; calculated individual library renewal costs, and sent renewal invoicing numbers to ProQuest. At the request of at least 2 WA public libraries, and working with Iaukea, Martin, Petersen, and Lewis, researched and reviewed Gale Cengage Career Online High School product. Ultimately decided in favor of the SBCTC's pre-existing program, High School 21+, and coordinated effort to communicate information about that program to WA libraries. 5/27/15: Attended LCW meeting in Vancouver; presented SDL Needs Assessment results and recommendations. 6/26-6/30/15 Attended ALA Annual Conference in San Francisco: 10 scheduled vendor meetings, plus many more informal vendor contacts in the exhibit hall with the primary purpose of discussing the upcoming procurement process, and likely release of an RFP later this year. Also attended committee meetings: ASCLA Board, ALA Digital Content

Statewide Database Licensing (SDL) (cont'd)	Working Group (DCWG) as the ASCLA Board Liaison to DCWG. Attended at least a dozen CE sessions/presentations, and other group meetings. Working with ProQuest Technical Support and Evelyn Lindberg, obtained and tested bar code authentication URLs for ProQuest subsidiary products (CultureGrams, eLibrary, SIRS Discoverer) for the small library web sites that Evelyn is creating, and the State Library is hosting.
Supercharged Storytimes Diane Hutchins **Supercharged Storytimes** (cont'd)	Hutchins continued to serve as consultant for OCLC's Supercharged Storytimes, the online orientation and community of practice that focuses on the tools and methodologies developed by Project VIEWS2, enabling library staff to provide more effective storytimes. Hutchins worked with OCLC WebJunction on planning transition of facilitation of Washington State Supercharged Central community from OCLC staff to me. She also provided feedback on messaging and planning for expansion of Supercharged Storytimes to 4 additional pilot states. OCLC was able to add an additional state to the pilot, for a total of 5 states (Maine, Minnesota, Montana, North Carolina, and Wisconsin). Hutchins worked with OCLC to develop the final, optional presentation for Washington pilot participants, which was delivered on June 1 to an audience of 19. To promote Supercharged Storytimes in Washington, Hutchins submitted three conference proposals: • To WALE for a pre-conference • To WALE for a program session • To WLA for a pre-conference All three proposals were accepted. Co-presented with Liz Morris of OCLC and two Supercharged/Project VIEWS2 librarians, "Building a Supercharged Community" at PNLA 2015 to an enthusiastic live audience of 12. Recruited two Supercharged Librarians for 1-hour presentation on Supercharged Storytimes at the annual face-to-face tribal librarians' meeting held on August 28, and coordinated details with Carolyn Petersen.
Trainings: Webinars/In-person Workshops and WebJunction Carolyn Petersen	• 219 people attended 15 trainings sponsored by WSL in libraries. Training topics included Digital Literacy, communications, and customer service. • We held two First Tuesdays webinars with 86 participants from around the state and the country (July-August). • 105 people attended WebJunction Webinars (April-June). • 42 people took SkillSoft courses via WebJunction WA.

Washington Digital Newspapers (WDN) Shawn Schollmeyer	Washington Digital Newspapers (WDN) has begun work with a new scanning vendor, Perfect Image, Inc. and exceed our goal of 30,000 images to create over 33,000 page images of the Eatonville Dispatch from microfilm masters provided by UW Libraries and Washington State Archives. By the end of September we will also have an additional 7,000 pages scanned from print issues to provide digital copies of the Dispatch between 1916-2010. In June of we hired a part-time assistant, recent MLIS graduate Alison Lane, to assist us with a few additional newspaper projects: the Dat Moi Vietnamese/English newspaper, 1975-1981; Tacoma Evening Telegraph, 1886-1887; 1916-1917, and Danish language Dansk Kronkite, 1916-17, from Spokane. Lane will also help us with evaluating metadata for our newspapers through December this year. The third major component of establishing a complete, fully searchable, online newspaper collection, after scanning and proper metadata, is to find web presentation software that will combine our Historical Online Newspapers website (http://www.sos.wa.gov/legacy/newspapers.aspx) with the great content digitized for Chronicling America (http://chroniclingamerica.loc.gov/) and add our newest projects such as the Eatonville Dispatch and Dat Moi newspapers into a single collection. WDN is working with our web developer, Matthew Edwards, in the Secretary of State's Office to purchase a web server and customize open source software tools produced by the Library of Congress to make this happen. We will set up a test server and begin reviewing tools over the next few months. In early August we put out an Request for Quote and Qualifications (RFQQ 16-03), to select a metadata processing vendor to prepare our newspaper image to meet national metadata standards similar to those required by the National Digital Newspaper Program. These are very strict standards established by the Library of Congress which will allow our online newspaper to be fully searchable in and interoperable with national collections, such as the Digital Public Library of America (dp.la). We are excited to announce by the end of the month we have selected Content Conversion Specialists (CCS) to assist us with this goal of processing 50,000 pages this next grant year!
WaRP **(the Washington ReadyWeb Project)** Evelyn Lindberg	Lindberg made related site visits to Kalama Public Library on 05/20/2015 and 06/12/15.
Washington Group Services	Brought small public library OCLC reimbursement grants up to date (as of 5/18/15).

Will Stuivenga	Stuivenga submitted annual OCLC contract pricing amendment for official signatures/execution after review and requesting corrections. He also updated the Wayfinder/WA Group Services web site "news" page to include information about OCLC Discovery Services, and to list the current fiscal year's OCLC membership cost increases.
Washington Rural Heritage Evan Robb Maura Walsh	Worked with 2015-2015 WRH Grant Review Committee to finalize collection of grant application scores and comments. The committee met on June 29, 2015 and awarded six libraries: Asotin County Library; Ellensburg Public Library; La Conner Regional Library (first-time WRH sub-grantee); North Olympic Library System; Kettle Falls Public Library; Whitman County Library. Grant partners include: Asotin County Museum; Museum of Northwest Art (MoNA); Western Washington University; Clallam County Genealogical Society; Colfax Fire Department; Town of Farmington, WA. A total of $25,000 was awarded. Digitization grants awarded for Washington Rural Heritage, 2015-2016 http://blogs.sos.wa.gov/library/index.php/2015/07/digitization-grants-awarded-for-washington-rural-heritage-2015-2016/

Youth Services/Teacher Librarians
 	
Carolyn Petersen
Diane Hutchins
	Two projects were developed to benefit the youth of Washington state.
	
	• The first project will update the STEM collections of Washington State Schools by providing collections of 50 books and three professional development books via a grant mechanism to elementary, middle and high schools. $175,000 is allocated for this project and 230 collections of books will be distributed through a grant process this fall.
	    ▪ 120 collections will be awarded to elementary school libraries.
	    ▪ 55 collections will be awarded to middle school libraries.
	    ▪ 55 will be awarded to high school libraries.
	• The second project will provide award winning youth eBook fiction titles to public libraries. This $85,000 project will reach almost every public library collection in the state.
	
	Ongoing work includes
	
	• Developed Exploring Technology (ET) kits grant cycle using the last of the Gates Foundation broadband funds. This grant cycle will award two Lego Mindstorm kits and two EggBot kits to four public or tribal libraries. We expect youth will increase their science, technology, engineering, math (STEM) skills through interaction with the kits. The grant deadline is August 28th.
	• Began the Makey Makey programming kit cycle. This was intended to demonstrate the electrical conductivity of objects to youth attendees.
	• Cool creations Lego Challenge programming kit continues through the State as does the 37 pound Lego kit which was the first programming kit WSL created. Check Facebook for the delighted photos of participants.